

**REQUEST FOR A
PRE-APPLICATION CONFERENCE**

Official Use Only
Application No.: _____
Fee \$: _____
Date Paid: _____

THE PLANNING COMMISSION SHALL CONSIDER AS OFFICIALLY RECEIVED ONLY THOSE APPLICATIONS THAT ARE ADMINISTRATIVELY COMPLETE, SIGNED, HAVE ATTACHED THE CORRECT NUMBER OF COPIES OF ALL REQUIRED EXHIBITS AND DATA, AND FOR WHICH THE FILING FEE AND APPLICATION FEE ARE PAID IN FULL.

TO BE COMPLETED BY APPLICANT:

1. Name of Applicant(s): _____

2. Address of Applicant(s): _____

3. Telephone Number where Applicant can be reached during normal business hours:

4. E-Mail address of Applicant: _____
5. Tax Parcel Number(s) of property under consideration:

6. General location of property under consideration:
Street Address: _____
Nearest Road Intersection: _____

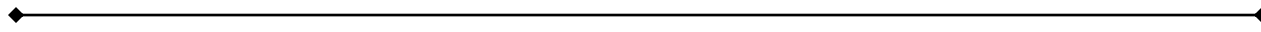
7. Owner(s) of property under consideration:
Name: _____ Address: _____
Name: _____ Address: _____
8. Proprietary interest of Applicant:
Owner: _____
Option on property: _____
Other, Explain: _____
9. Name of Subdivision/Land Development: _____
10. The following Exhibits and Plans shall be provided with this Application:
- A. Exhibit No. 1: A copy of the certificate of title or other proof of a proprietary interest in the land. If none is provided, the Township need not consider the request for a review until such submission is made.
- B. Exhibit No. 2 - Existing Conditions: Utilizing a County Tax Map, Township Map, or similar available illustration, identify the land tract under consideration. List the following items in text form or graphically on the map:
1. Existing lot lines and monuments.
 2. Existing covenants of the land.
 3. Existing roads, easements, rights-of-way, and/or other restrictions.
 4. Existing land use: open land, agricultural, forest, residential, or other.
 5. Proposed relocation, crossing, or alternation of any water course or storm drainage way.
- C. Exhibit No. 3 - General Proposed Master Plan: Utilizing a County Tax Map, Township Map, or similar available illustration, identify the tract under consideration. List the following items in text form or graphically on the map:
1. Future lot arrangement indicating in general the number of lots, approximate size, and proposed use. Note alternate lot arrangements.
 2. For a Land Development, indicate future arrangement of structures and buildings and use of such structures and buildings. Note alternate layouts, proposed staging of development, and the maximum/ultimate level of development.
 3. Proposed ownership of lands and structures/buildings.

4. Future roads, streets, driveways, and parking areas in relationship to existing and/or adjacent roads, streets, driveways, and parking areas. Proposed ways for non-motorized vehicles and pedestrians.
5. Proposed relocation, crossing, or alternation of any water course or storm drainage way.
6. General plan and/or statement of proposed water supply and sanitary sewage collection and treatment.
7. Any other proposed improvements.
8. Proposed covenants to restrict/control development or use.
9. Indicate "probable" expansion areas adjacent to the proposed site and how future road extensions and other facilities could be integrated with the proposed land subdivision or land development.

I, the undersigned Applicant, am the Owner (or the Authorized Agent) of the above described property and the statements herein are true and correct as I verily believe.

(Applicant's Signature)

(Date)



TOWNSHIP USE ONLY:

- Exhibit No. 1 Provided. Yes No
- Exhibit No. 2 Provided. Yes No
- Exhibit No. 3 Provided. Yes No
- Date of Pre-Application Conference: _____
- Results/Meeting Report from Pre-Application Conference Attached. Yes No